



**Green-Rainbow Party of
Massachusetts**

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www.green-rainbow.org

How to form a Green-Rainbow chapter (* Indicates required to start chapter).

- 1) **Choose an area** for the chapter, a region from which members will be invited.
- 2) **Get a list** of the desired area's GRP registered voters from membership.director@green-rainbow.org.
- 3) **Contact area GRP voters**,* etc. inviting them to a first meeting. (Could select time and date by Doodle poll, etc.).
- 4) **Hold first meeting** of 3 or more GRP members*, and take minutes*.
 - a) **Select Officers** (Secretary*, Co-chairs* (male and female), Treasurer).
 - b) **Select liaisons** to Adcom, MembershipCom, CommComm, etc.
 - c) **Agree*** generally with GRP's Ten Key Values http://www.green-rainbow.org/10_key_values.
 - d) **Agree*** to use consensus-seeking decision-making process - for example: <http://www.green-rainbow.org/procedures>.
 - e) **Adopt bylaws*** or etc. (model bylaws available at <http://www.green-rainbow.org/procedures>).
- 5) **Send bylaws, first meeting minutes and officers list*** with contact info to secretary@green-rainbow.org.
- 6) **Ongoing:** (# indicates required to stay a chapter)
 - a) **Report chapter activities#** at least one State Committee meeting per year.
 - b) **Notify GRP Secretary#** of any changes in the bylaws, or change in officers or liaisons.
 - c) **Coordinate funding#** of political work with GRP Treasurer.